

# WHERE CAN I FIND SUPPORT?

## GENERAL ENQUIRIES

**Business School Student Office**

Level 2, Building 2  
sbs-studentoffice@soton.ac.uk

**Personal Academic Tutor**  
(name and contact available on SUSSED)

"I am having problems engaging in my course due to personal matters"

"I have a question I don't want to ask an academic or member of staff"

**First years** can contact their Peer Leaders

**PG students** can contact Peer Advisors (sbspgadv@soton.ac.uk)

"I am having trouble reaching my Personal Academic Tutor"

**Contact the Senior Tutor**

See key information on Student Hub on BlackBoard

**Education Development Office**

sbsedo@soton.ac.uk

"I have been unable to reach my Peer Leader/ I don't know who they are/I am having problems with them"

## SPECIFIC ENQUIRIES - Studies -

**Business School Student Office**  
sbs-studentoffice@soton.ac.uk

"I have a question about or issue with my VISA"

**VISA team**

Student Services (Building 37)

**Support, information and resources**

www.sbsaob.soton.ac.uk

"I need information about the Business School"

"I want to change module/have a timetabling issue"

**SPECIFIC ENQUIRIES - Studies -**

“I have a question about study skills”

**Library Academic Skills Hub**

<https://library.soton.ac.uk/sash>

“I have a question about Business School Placements”

**Placement Office**

Room 4039, Building 2  
[placements.sbs@soton.ac.uk](mailto:placements.sbs@soton.ac.uk)

“I need help with my English Language skills”

**S4B**

Academic and Professional Skills for Business

<http://go.soton.ac.uk/ba7>

“I have feedback about my course”

**Business School Academic President**

[business@susu.org](mailto:business@susu.org)

OR  
Course rep

**SPECIFIC ENQUIRIES - Student Life -**

**Enabling Services**

[enable@soton.ac.uk](mailto:enable@soton.ac.uk)

Building 37

“I have mental health problems, specific learning difficulties or am disabled”

**Careers and Employability Service**

<http://go.soton.ac.uk/bai>

Building 37

“I need help finding internship / part-time job / permanent employment”

I'm not sure where else to go and would like an appointment to talk it through

“I need to speak to someone about emotional troubles or homesickness”

**Advice Centre**

[advice@susu.org](mailto:advice@susu.org)

SUSU Building

“I am having practical issues relating to housing, financial or academic matters”

**Faculty Student Experience Team**

[FSS-StudentExperience@soton.ac.uk](mailto:FSS-StudentExperience@soton.ac.uk)

**Faculty Student Hub**  
on Blackboard

**SUSU Nightline**

<http://southampton.nightline.ac.uk>